

TOWN OF NORTH SMITHFIELD HISTORIC DISTRICT COMMISSION

Minutes of November 19, 2012

A meeting of the North Smithfield Historic District Commission was held on
Monday, November 19, 2012
in the Greenwood Room at 6:30 PM
at the North Smithfield Public Library, 20 Main Street, Slatersville, RI

Call to order: 6:35 pm

Members Present: Gwen Cunningham, Jeffrey Harris, Jeffrey Fontaine, Linda Frye, Daniel Couture

Members Absent: Elizabeth Martin

Materials Distributed: Agenda, Minutes, Preservation Brief (4)

Approval of Minutes from October 15, 2012

Approval for the minutes from the October 15, 2012 was unanimously approved.

Applications

- A. No applications to review at this time.

Communications

- A. Due to personal reasons related to her spouse's health, Louise Belisle has submitted her Letter of Resignation to the NSHDC. Jeff H. requested submission from members of anyone interested in membership to the Commission.
- B. As part of the Commission's continued 'Education Series', Jeff H. submitted to members a copy of Preservation Brief (4): Roofing for Historic Buildings, by Sarah M. Sweetser, for the U.S. Department of the Interior/ National Park Service.
- C. Discussion related to the guidelines and applications for FY 2013 Grants to Certified Local Governments (CLG) awarded by the Rhode Island Historical Preservation and Heritage Commission (RIHPHC). Jeff H. recommended setting aside meeting time next year to research and process all the information required to submit a grant application. Jeff H. advocated for using the grant to resurvey the Union Village Historic District.

Old Business

- A. Status Update: Proposed informational letter to all property owners within the Union Village Historic District: Jeff H. sent explanatory letter to the Town Administrator for soliciting answers to unresolved questions. Awaiting communication from Town Administrator on how to proceed.

New Business

- A. The Commission approved cancellation of the meeting for December 17, 2012 pending receipt of any applications for a Certificate of Appropriateness.
- B. The Commission voted to have meetings continue to be held at the NS Public Library through year 2013.

Motion: Jeffrey Fontaine

Seconded: Daniel Couture

All in favor

Opposed: None

The Commission reviewed possible dates for the 2013 annual schedule. Jeff H. to forward dates to NS Public Library for their review and approval pending conflict with any other planned Library functions.

- C. Subcommittee Report: Union Village Historic District Research Committee
 - 1. Research continues; nothing to report at this time.

Meeting Adjourned

The meeting was called to a close at 7:33 p.m.

Motion: Daniel Couture

Seconded: Gwen Cunningham

All in favor

Opposed: None

Next Meeting: Monday, January 28, 2013 (pending approval from NS Public Library of other planned meeting conflicts).